

Selectmen's Meeting, Monday, June 17, 1991

Meeting called to order at 7:30.

Present: Edwin Rowehl, Chairman, Donald Phelps, Phil Dwight, Betty Shaw, secretary.

Chairman, Ed Rowehl called the meeting to order at 7:30.

Helene Newbold, alternate member of the ZBA, was interviewed to fill the opening on the ZBA.

Phil moved to appoint Helene a regular member of the ZBA. Second Ed. All in favor. So moved.

Ralph Brooks, Police Chief, having completed six months as Antrim's Police Chief, was given a review by the Board of Selectmen. Selectmen told Ralph how pleased they are with his performance.

Ralph offered to work with the selectmen to draw up policy and procedures for all employees of the Town. Selectmen will design a policy and review it with all department heads. Ralph offered some suggestions when filling positions on the Police Department.

Ralph explained he is working on a five year plan for his department which included replacement of equipment. Upper most in his mind at this time is the present radio equipment. Officers have difficulty reaching dispatch from several areas of town. Although the present radios were purchased three years ago, they were made in 1985. Upgrading the car from a 35 watt to 100 watt would enable the car radio to be used as a repeater to reach hand radios. The overall cost for the needed replacements would be \$5,000 to \$6,000.

Knowing there is a problem, in the event an officer can not use the present portables in an emergency situation, the Town could be face liability charges.

Selectmen did not approve a request to purchase a file for the ZBA at a charge of \$219 which included delivery. Selectmen would like neighboring supply places checked out for a cost. Selectmen will also look into picking up a second hand file.

Art Stenberg, Zoning and Building officer explained the charges on the building permits. Selectmen agreed there is a need to update not only the fee but also the way the amount of fee is arrived at.

Hugh Giffin asked if the Selectmen would over rule a letter he received requiring him to secure new permits if and when he continues working on his house. The permit he has been working on was issued in 1985. His house is 50% complete and although he has added siding to a portion of the house, it was not enough for

the assessor to increase the level of completion. Selectmen did not make a decision at this time.

Selectmen discussed the need for permits and inspection fees up-front on the College. It was explained that when Art goes to the College to do an inspection, each building is to be considered a separate inspection.

Art asked who covers addition inspections. For example, he makes an inspection on the electric and finds it does not pass. He has to go out a second and perhaps a third time to inspect the same work. Selectmen allowed that one inspection can be made over the initially paid one if conditions are not satisfactory on the first inspection. All inspections thereafter will have to be charged to the property owner.

Selectmen discussed a new fee schedule calculated on square footage. In this way, there is no question as to what the building permit will cost the property owner.

The Selectmen explained a benefit package which may have been discussed with Art a year ago was not possible. With construction as slow as it is, the zoning and building officer could not be put on a thirty hour work week. Outside of the inspections required at the college, there is very little activity.

Selectmen approve paying \$100 to Craig to clean up the tower with the understanding he also remove the old wood which is laying around.

Don moved to accept the minutes of June 10. Second Phil. All in favor. So moved.

Meeting adjourned 10:25

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June 18, 1991

Present: Edwin Rowehl, Chairman, Donald Phelps, and Phil Dwight.

Due to the tragic and untimely demise of our Police Chief, Ralph Brooks, Selectmen met and discussed actions to be taken at this time.

After discussing available options, it was unanimously agreed that Sgt. Gary Gagnon be appointed Acting Chief effective immediately, and that he meet with the Board of Selectmen on Monday June 24, 1991 at the regular meeting of the board.

Phil moved to adjourn at 8:30. Second Ed. All in Favor. So moved.  
E.Rowehl